

Sacred Heart Cathedral is Recruiting for a Director of Family and Faith Formation

Position Description:

- The Sacred Heart Cathedral Director of Family and Faith Formation is a 40 hour per week, 10 month position at Sacred Heart Cathedral under the supervision of the Rector.
- The Director is responsible for the establishment and maintenance of a Comprehensive Family and Faith Formation Program for parishioners of all ages.

Essential functions:

- Direct all aspects of the Sacred Heart Family and Faith Formation Program to include Youth Ministry, Young Adult Ministry, Religious Education, Inquirers (RCIA), Sacramental Prep (Marriage, Baptism, Eucharist, Reconciliation, and Confirmation) and ongoing Faith Formation for all parishioners.
- Effectively involve parishioners to teach the faith and develop their abilities as catechists and missionary disciples.
 - Recruits a group of involved adults to assist with ministry at each age level (high school, middle school, young adult). Invite, motivate, train, supervise, and evaluate volunteer members.
 - Empowers our youth to live as disciples of Christ in our world today, to draw our youth to responsible participation in the life, mission, and work of the Catholic faith community and to foster the total and spiritual growth of each young person.
- Organize special events such as Catechetical Sunday, Retreats, Christmas Pageants, Vacation Bible School.
- Engage parishioners in regional and statewide Catholic events such as the Alaska Catholic Youth Conference, Feast and Faith, and outreach to more remote communities in the Diocese.

Qualifications:

- The Director of Family and Faith Formation will be a practicing Catholic who embraces Catholic education, viewing it as essential to fulfilling the Church's mission of evangelization and the strengthening of discipleship. Candidates should possess the following requisite qualifications, skills, and experiences:
 - A Bachelor's degree in education or theology or comparable work experience is strongly preferred.
 - Ability to work both independently and in collaboration with parish leaders to identify and recruit catechists and volunteers
 - Financial acumen and experience with best practices for stewardship of parish resources.
 - Ability to work collaboratively with Pastors, Religious Education Coordinators and Youth Ministers to facilitate regional programs that cross parish boundaries.
 - Knowledgeable in the use of computers and the internet with a capacity to embrace contemporary technology and media.
 - Strong communication and presentation skills in order to effectively teach the faith and engage parishioners of all ages and backgrounds.
 - Exemplary work ethic that serves as an example to and inspires others to high levels of performance and success.

For more information or to apply, contact: Fr Ross Tozzi, rector@cbna.org, (907) 347-3005

- Interested applicants should submit a Resume and References to: Rector, Sacred Heart Cathedral, 1300 Peger Road, Fairbanks, AK 99709. Closing date for applying is July 14.